



Facilitator

The Facilitator is responsible for making sure that the group understands the task and that the work runs smoothly.

Facilitator Says or Asks

- Who will read the directions?
- Does everyone understand?
- Does anyone have a question?
- What are the different parts of this assignment?
- Can we move to the next part of the task now?
- We have _____ minutes left.

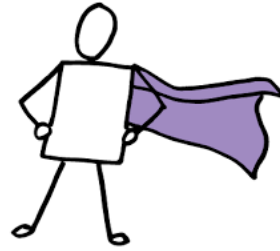


Resource Manager

The Resource Manager is responsible for accessing all types of resources, such as lab materials, research materials, and the teacher through group questions.

Resource Manager Says or Asks

- What materials do we need?
- What can we use to _____?
- Please help clean up these materials.
- What other sources of information could we use to help us?
- Can we answer our own question?
- What question do we need to ask the teacher?



Team Captain

The Team Captain is responsible for making sure that the group works and learns well together.

Team Captain Says or Asks

- What do you think?
- [Name] has a good idea. How can we build on it?
- What part do you not agree with?
- How can we change this so everyone can accept it?
- What would you like to do?
- Can you say that in a different way?
- Has everyone completed their assignment?



Recorder

The Recorder for making sure that group and individual written work is done.

Recorder Says or Asks

- What do we need to do to complete this assignment?
- What does everyone think we should write down?
- Does everyone have the notes and diagrams needed?



Reporter

The Reporter is responsible for reporting out to the teacher and class.

Reporter Says or Asks

- What do we want to show in our report?
- How do we want to put all of this together?
- Are we ready for the presentation?